



**North Office**  
5605 Valley Belt Road  
Independence, OH 44131

**South Office**  
7110 Whipple Ave NW #D102  
North Canton, OH 44720

Phone: (216) 485-4100  
Fax: (216-) 485-4159  
Membership@MLSNow.com

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## Office Name Change Form

### ***DBA (Doing Business As) Change:***

MLS Office ID: \_\_\_\_\_

Previous Office DBA: \_\_\_\_\_ New Office DBA: \_\_\_\_\_

**NOTE 1:** A copy of the office license reflecting the new DBA name must accompany this change form for processing.

**NOTE 2:** All off-market listings prior to change will appear under the old DBA name in the MLS.

Participating Broker's Signature \_\_\_\_\_ Date: \_\_\_\_\_

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### ***Franchise Name Addition:***

MLS Office ID: \_\_\_\_\_

Previous Office Name: \_\_\_\_\_ New Office Name: \_\_\_\_\_

**NOTE 1:** If there is no change in your DBA then an office license is not required.

**NOTE 2:** All off-market listings prior to change will appear under the old DBA name in the MLS.

Participating Broker's Signature \_\_\_\_\_ Date: \_\_\_\_\_

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### ***Franchise Name Deletion:***

MLS Office ID: \_\_\_\_\_

Previous Name: \_\_\_\_\_ New Name: \_\_\_\_\_

Participating Broker's Signature \_\_\_\_\_ Date: \_\_\_\_\_

**Email Change to Membership@MLSNow.com**